



START HERE FOR A GREAT CAREER

**High Desert**  
Medical College  
a Legacy Education Institution

*Hands-On Career Training  
for the Real World*

## MEDICAL BILLING & CODING DIPLOMA PROGRAM

If you are organized, detail-oriented and enjoy working on computers, medical billing and coding may be for you. The Medical Billing and Coding Program at High Desert Medical College (HDMC) is a great place to begin and you can complete our diploma program in less than a year. Our Medical Billing and Coding students are prepared to enter the workforce with the knowledge and skills competencies for the organization and accurate maintenance of patient medical records. Graduates receive CPR and First Aid Certification from the American Red Cross and a Diploma in Medical Billing and Coding.

Total Weeks in Program:	35 Weeks for Morning/Afternoon classes 51 Weeks for Evening classes
Semester Credit Hours:	43.35
Total Clock Hours:	920 (classroom: 720 / clinical externship: 200)

### Career Highlights & Opportunity

As Medical and Billing Coders, you will prepare various health claim forms using medical billing software. Your daily tasks might include accurately interpreting medical records, including diagnoses and procedures of health care providers, as well as documenting and coding the information for submission to insurance companies.

The U.S. Bureau of Labor Statistics ranks Medical Billing and Coding as among the fastest growing occupations over the 2016-2026 decade. Employment is projected to grow 13% – much faster than the average job ranking. As of 2016, Medical and Billing Coders held about 206,300 jobs with career opportunities in physician offices, nursing facilities, hospitals, administrative and support services.

### Accreditation & Approval

Accreditation and approval guarantees students, faculty and the public that the programs at HDMC meet objective and rigorous third-party standards of educational practices. Our institution is also Accredited by ACCET (Accrediting Council for Continuing Education and Training) and Licensed by BPPE (Bureau for Private Postsecondary Education).

### Medical Billing and Coding Course Include:

- Career Development
- Medical Office Procedures
- Electronic Health Records
- Medical Law and Ethics
- Medical Billing and Coding
- Externship

## Why HDMC?

High Desert Medical College provides hands-on, comprehensive training that prepares you for a career in a broad scope of opportunities to give you better job options in the future. We offer day and night classes so that you can complete your program around your lifestyle. HDMC staff is qualified and caring with a focus on helping you to succeed providing real tools to thrive in your next work environment. High Desert Medical College provides job placement assistance to all qualified graduates. The college makes no claims guaranteeing employment upon graduation.

**www.HDMC.edu**  
**888-633-4362**