

# CLINICAL MEDICAL ASSISTING DIPLOMA PROGRAM



*Your path* TO PURPOSE  
*can begin here*



## Clinical Medical Assisting Program Courses Include:

- Introduction to Allied Health
- Medical Office Administration
- Clinical Administration
- Career Development
- Externship

## Why HDMC?

High Desert Medical College provides hands-on, comprehensive training that prepares you for a career in a broad scope of opportunities to give you better job options in the future. We offer day and night classes so that you can complete your program around your lifestyle. HDMC staff is qualified and caring with a focus on helping you to succeed providing real tools to thrive in your next work environment. High Desert Medical College provides job placement assistance to all qualified graduates. The college makes no claims guaranteeing employment upon graduation. Federal Financial Aid may be available, to those who qualify.

**888-633-4362**  
**www.HDMC.edu**

**If you love helping people, enjoy working with a team, medical assisting could be for you. The Clinical Medical Assisting program at High Desert Medical College (HDMC) is a great place to begin and you can complete our diploma program in less than a year.**

HDMC ensures you are ready to enter the job market with a program involving classroom theory lab procedures and externship. Our Clinical Medical Assisting students are prepared for national certifications, gain experience with Electronic Health Records, ICD-10 Medical Billing and Coding as well as venipunctures and EKG's.

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**Total Weeks in Program:** 34 Weeks - Morning/Afternoon | 42 Weeks - Evening

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**Semester Credit Hours:** 37

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**Total Clock Hours:** 910 (Classroom: 600 | Externship: 160 | Homework: 150)

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## Career Highlights & Opportunity

As a Clinical Medical Assistant, you will perform administrative and clinical tasks to support medical offices by keeping them running smoothly. Tasks include maintaining patient records, completing insurance forms, scheduling appointments, billing and bookkeeping. Clinical tasks include recording vital signs, interaction with patients during examinations, collecting lab work and preparing patients for procedures.

According to the U.S. Bureau of Labor Statistics\*, overall employment of medical assistants is projected to grow 18% from 2020 to 2030, much faster than the average for all occupations.

\* <https://www.bls.gov/ooh/healthcare/medical-assistants.htm>

## Accreditation & Approval

High Desert Medical College is accredited by the Accrediting Council for Continuing Education & Training (ACCET) – A Partnership for Quality® ACCET is listed by the U.S. Department of Education as a nationally recognized accrediting agency. Our institution is also licensed by the Bureau for Private Postsecondary Education (BPPE). Licensed to operate means the institution is in compliance with the state standards as set forth in the California Private Postsecondary Education Act of 2009, Ed. Code §94897.

